



## JOB DESCRIPTION

**Job Title:** Community Health Worker, Mobile Health Unit      **Unit:** COM  
**Reports To:** Executive Director, EMPOWERED      **Location:** Carson City  
**FLSA Status:** ☒ Exempt ☐ Non-Exempt      **Effective Date:** July 2024

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### **Job Summary**

The EMPOWERED Mobile Health Unit (MHU) Initiative is a vital extension of the EMPOWERED program, aimed at addressing the unique challenges faced by underserved communities in Northern Nevada. The MHU brings essential healthcare services directly to individuals of reproductive age with opioid use disorders (OUD), ensuring access to specialized care and support throughout the region. The initiative focuses on rural and underserved client-services, community partnerships, capacity-building, and enhanced community engagement and awareness.

This position will be at the forefront of providing comprehensive, wraparound services to pregnant and postpartum individuals affected by or at risk for OUD. This individual will work as part of a dynamic team, traveling to rural and underserved areas to deliver vital healthcare services, support, and education. This role requires a unique combination of healthcare knowledge, interpersonal skills, and a deep commitment to community service.

### **Duties and Responsibilities (Essential Functions)**

- Conduct health assessments and develop personalized care plans for clients
- Provide direct support, education, and assistance to pregnant and postpartum individuals of reproductive age, affected by OUD with gaining access to services and resources
- Facilitate community resource referrals and coordinate care between patients, healthcare providers, and community organizations
- Assist in community outreach, engagement, and awareness activities to promote the MHU services
- Collaborate closely with healthcare providers, social workers, and community partners to ensure integrated care
- Utilize mobile health technologies and telehealth platforms to support service delivery
- Maintain accurate and timely documentation of client interactions and services provided
- Participate in ongoing training and professional development activities



## **Requirements**

- High school diploma and CHW certification required
- Minimum of 1 year of experience in community health, social services, or related field; or any combination of education, experience and training which provides the following Knowledge, Skills, and Abilities
- Knowledge of opioid use disorders, women's health issues, and challenges facing rural healthcare
- Strong interpersonal and communication skills, with the ability to build trust and rapport with diverse populations
- Demonstrated cultural competence and sensitivity to the needs of vulnerable communities
- Proficiency in using mobile health technologies, basic computer skills, and familiarity with electronic health records
- Valid driver's license and ability to travel extensively and safely within Northern Nevada
- Bilingual skills (English/Spanish) highly desirable

## **Knowledge, Skills and Abilities**

Individual must possess the knowledge and following skills and abilities or be able to perform the essential functions of the job, with or without reasonable accommodation, using some other combination of skills and abilities:

- Exceptional leadership skills that challenge, inspire and develop all staff in a positive work environment.
- Knowledge of health and social service systems and how low-income, medically underserved and diverse populations consume services and the barriers they encounter.
- Knowledge of the social determinants of health, health disparities, health outreach and household-centered care.
- Knowledge of mobile technologies used to facilitate the remote assignment, supervision and monitoring of several active outreach, clinical and social service teams.
- Understanding of program outcome measurement and evaluation
- Successful candidates will be required to obtain CITI, HIPAA, FERPA and Patient Privacy and Confidentiality certifications.
- Strong written, verbal and presentation skills with emphasis on communicating complex themes to lay audiences.



### **Work Conditions**

- Work is primarily indoors but requires the incumbent to be in an outdoor environment when traveling between local campus buildings, off campus, and to other Roseman University facilities out-of-state.
- Performing duties and attending events outside the normally scheduled work hours occasionally occurs and is required.
- Traveling off-campus to a local, state, regional and/or national event, as well as travel to other Roseman campuses or facilities occurs occasionally and is required.
- Incumbent may be exposed to frequent noise caused by telephones, office machines, and nearby oral communications among University personnel and/or students.
- Any additional area-specific requirements

### **Required Physical Abilities**

- Ability to bend, stoop, reach, stand, move from one area of the building to another on a regular basis, sit and use a computer for a long period of time.
- Manual and physical dexterity needed to operate a computer keyboard and handle paper documents.
- Sufficient near vision acuity to read information appearing on computer display screen, hand-written forms, and printed on paper.
- Adequate hearing and verbal abilities to communicate effectively in person and by telephone.
- Ability to lift and carry a stack of forms and documents weighing up to 25 pounds.
- Any additional area-specific physical requirements.

### **Disclaimer**

The preceding description is not designed to be a complete list of all duties and responsibilities required for this job. Duties, responsibilities, and activities may change at any time with or without notice.



### **Signatures**

I have read and understand the above job description. I will actively support the mission and values of Roseman University and will model positive and collaborative behavior. I also understand that I may be privy to highly confidential and critical information and will handle this information with the utmost integrity and maintain confidentiality.

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Employee Signature

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Date

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Supervisor Signature

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Date

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Unit Head Signature

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Date

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Human Resources Signature

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Date