



Licensed Therapist Job Description

For the One Counseling

6180 Mae Anne Ave Suite 5, Reno, NV 89523

775-525-8010

ftocounseling.org

Introduction

For the One Counseling (FTO Counseling) is dedicated to providing caring, affordable licensed counseling services to individuals, couples, and families in our community.

Our mission is to provide high quality, Kingdom minded, professional counseling that equips people to grow through life's changes and challenges. **Our vision** is that people across our community can be self-aware, mindful and resilient to reach the potential of who they were created to be. At FTO Counseling, we are committed to loving, respecting, and challenging our clients to move toward wholeness in their lives. As an employer, we offer a unique opportunity to join a team of trained, caring clinicians who are passionate about integrating faith into their practice. We value professional growth, compassionate care, and a supportive work environment that allows our staff to make a meaningful difference in people's lives.

Job Summary: Join a dynamic and supportive team of clinicians to provide excellent clinical care at FTO Counseling. Licensed Mental Health Professional (Therapist) will provide weekly individual sessions, facilitate group counseling, and conduct family therapy sessions. The Therapist will maintain a caseload of 24 sessions per week. Therapist reports to the Executive Director and Clinical Director.

Therapy Responsibilities

- Maintain an average of 24 sessions per week.
- Sessions will be performed in person, or via telehealth per approval from the Executive Director.
- Schedule sessions directly and maintain timely communication with clients, responding to voicemails and emails ASAP, or within 1 business day.
- Adhere to all relevant laws, regulations, and ethical guidelines.
- Consult with other clinicians whenever needed, to best serve your clients.
- Ensure proper documentation, maintaining clinical records, and completing documentation within 48 hours of a session.
- Complete billing by end of day.
- Set and pursue goals to be intentional with your clinical and professional growth
- Maintain CEUs

Administrative Responsibilities

- Follow proper protocols for note taking and documentation.
- Maintain timely and accurate billing for clients.
- Cover the front desk when appropriate, taking phone calls and greeting clients.
- Marketing activities expected monthly.
- Attend weekly staff meetings regardless of your clinical schedule.

Weekly Hourly Breakdown Expectations

- 4 day, 32 hour work week on site at the office. Flexible daily schedule, per your needs and preferences, pending approval of the Executive Director.
- Maintain an average of 24 sessions per week.
- Notes completed within 48 hours.
- Billing completed by end of day.
- Group Therapy opportunities.
- Staff Meeting: 1 hour a week on Tuesdays at 8:45am.

Growth Opportunities

- Specialized Training Programs: Opportunities to attend workshops or seminars on specific therapeutic modalities or treatment approaches to develop expertise in specific areas such as trauma, addiction, or family therapy.
- Faith-Based Counseling Development: Access to resources and training to further integrate faith-based approaches into counseling practices.
- Leadership Development: Possibilities for taking on supervisory roles or leading group therapy sessions as skills and experience grow.

- Research Participation: Opportunities to engage in or contribute to research projects related to mental health and counseling.
- Community Outreach: Chances to represent For the One Counseling at community events or give presentations on mental health topics.
- Interdisciplinary Collaboration: Opportunities to work with other healthcare professionals or community organizations to provide comprehensive care.
- Mentorship Program: Both the opportunity to be mentored by senior staff and eventually mentor newer therapists.
- Technology Integration: Training on the latest telehealth technologies and digital therapeutic tools.
- Conference Attendance: Encouragement to attend relevant professional conferences.
- Publication Opportunities: Support for those interested in writing articles or contributing to professional publications in the field.

Employment Requirements

- Minimum of a Master's Degree in Counseling, Mental Health Counseling, Social Work, Marriage and Family Therapy, Psychology, or related field.
- Current, in good-standing license for State of Nevada or eligible for licensure in State of Nevada
- Be in alignment with the culture and DNA of Grace Church
- Compliance to Grace Church Policy and Employee Manuals.
- Valid Nevada Driver's License.
- Pass background check as part of the hiring process.
- No history of Board complaints or investigations

Preferred Experience

- Licensed 3 years
- LADC or other addiction certification specialty
- Primary Supervisor status
- Advanced training/certification in Trauma and PTSD Treatment

Salary & Benefits

- Full time 32 hour, competitive salary and benefits.
- Health Insurance, dental & vision.
- Annual CEU budget.
- American Association of Christian Counselors (AACC) membership provided
- Psychology Today profile provided
- 3 weeks annual PTO

- 10 paid Holidays.
- 12 sick days.
- 403b available with matching contributions

Please send resume and cover letter to Kelli Singleton, Executive Director, at kellis@ftocounseling.org.