

Washoe County Sheriff's Office

Medication Assisted Treatment Program

Job Announcement

Date: 4/17/2024

Position: Caseworker/Discharge Planner / MAT Program

Job Type: 1099 - Contracted – Grant Funded

License:

- No clinical licensure required
- *City of Reno Business License required

Required Experience:

- Experience with addiction treatment services, Medication Assisted Treatment (MAT), case management and discharge planning.
- Experience with interviewing patients participating in or applying for treatment.
- Knowledge of community resources for addiction treatment and/or transitional living programs.
- Experience working with Law Enforcement / Criminal Justice preferred, not required.

Job Description:

State Opioid Response (SOR) Grant Funded contract position for the Washoe County Sheriff's Office – Medication Assisted Treatment (MAT) Program. The MAT Discharge Planner is under the auspices of the Detention Services Unit (DSU) at the Washoe County Detention Facility and will be working directly with persons incarcerated in the county jail.

The MAT Discharge Planner will create comprehensive discharge plans for inmates within the MAT program. They will work to ensure the inmates are adequately screened and interviewed to be placed into the MAT program and/or receive the appropriate services within and outside of the Washoe County Jail.

The MAT Discharge Planner will work with patients/inmates, other members in DSU, medical providers, other members of the MAT team and community partners to create detailed discharge plans lining out steps the participant/inmate will take and services available for them following release from custody.

*The position is a 1099 independent contractor position and requires a City of Reno Business License. You will be responsible for IRS "self-employment tax" on all contractual payments.

The position does not include medical/dental benefits, sick/vacation/PTO, or retirement benefits.

Examples of Duties:

(The following is used as a partial description and is not restrictive as to duties required.)

- Conduct interviews and screening questionnaires of inmates to determine suitability for MAT program status.
- Assist in conducting needs assessments of inmates to determine available resources.
- Maximize the integration and cooperation with local organizations by developing collaborative working relationships with behavioral health service providers, community partners and other stakeholders.
- Participate in weekly staffing meetings.
- Work to ensure high levels of service delivery are maintained, sharing information and resources, and coordinating activities in order to ensure service deliveries meet goals, standards and expectations.
- Familiarity with the American Society of Addiction Medicine (ASAM) criteria and how to use it in the assessment and treatment of individuals struggling with substance use disorders.

Ability To:

- Communicate effectively, both orally and in writing.
- Evaluate work priorities, procedures and processes to determine their effectiveness and efficiency.
- Maintain effective working relationships with other agencies, community representatives, vendors, clients, media, division staff and representatives of other departments.
- Use office equipment including computers, copiers, and telephone.
- Sit for extended periods of time.
- Traverse secured facility to Programs Department and/or Housing Units/Area Controls.
- Lift and move objects weighing up to 25lbs.
- Provide copies of licensure, business license and proof of professional liability insurance.
- Provide a list of three professional and three personal references.
- Candidates must be able to pass a drug test and a background check.

Interested candidates are encouraged to apply by sending a copy of your CV and/or Resume and References list to Sergeant Mark Kester and MAT Clinician Maggie Dickson with the Washoe County's Sheriff's Office, Detention Services Unit at mkester@washoecount.gov AND mdickson@washoecounty.gov