

JOB NOTICE
YOUTH COUNSELOR
ON-CALL POSITION
WESTERN NEVADA REGIONAL YOUTH CENTER
SILVER SPRINGS, NEVADA

Western Nevada Regional Youth Center is currently accepting applications for an On-Call Youth Counselor position located in Silver Springs, NV. We are seeking progressive professionals who have a passion for empowering youth.

This multi-disciplinary, residential treatment facility houses co-ed teen youth from the five county consortium of Lyon, Storey, Douglas, Carson City, and Churchill counties. WNRYC is a cognitive-behavioral, therapeutic milieu-based program that combines treatment, education and accountability. WNRYC is a modern program and facility within commuting distance of eight cities/communities.

To be considered for this position, apply online: www.lyon-county.org/jobs

For more information, you may contact Western Nevada Regional Youth Center (775) 577-4200, ext. 10; visit our website at www.wnryc.org

Salary: \$19.2928/hour

Closing: Open Until Filled

Lyon County is an equal opportunity employer. All hiring decisions are made without regard to sex, race, color, religion, age, sexual orientation, national origin, ancestry, or membership in any other class protected by law. Reasonable accommodations are available for qualified individuals with disabilities.

This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (as covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.

Western Nevada Regional Youth Center
3550 Graham Ave., PO Box 330, Silver Springs, NV 89429
(775)577-4200 Phone, (775)577-3339 Fax

On-Call Youth Counselor

Reports to: Youth Counselor Supervisor
Grade: 22 Flat
FLSA: Non-Exempt
Date: 06/16/2020

SUMMARY OF JOB PURPOSE:

Supervises the health, safety, security, recreation, and daily living activities of adolescents in an inpatient treatment program. Assists with basic skills training and treatment progress of client(s). Must *work different shifts (days, swings and graveyard) and on weekends.*

ESSENTIAL FUNCTIONS:

- Contributes to the support, services and general operations provided by WNRYS to its clients and stakeholders.
- Monitors daily activities of adolescent clients to assure safety and compliance with WNRYS's operating procedures.
- Ensures timely and accurate completion of all required documentation, including documentation of clients' behaviors and activities.
- Develops and facilitates basic skills group(s); participates in drug and alcohol treatment activities as needed; and works cooperatively with case management staff on drug and alcohol treatment as needed.
- Maintains a healthy and positive environment for clients; provides positive encouragement for good behaviors; defuses potentially threatening behavior(s) and restrains clients when necessary.
- Assists with keeping the building and grounds secure.
- Drives and transports client(s), and performs emergency medical care.
- Distributes prescribed and over-the-counter medications to clients in strict accordance with established protocols.
- Admits and releases clients.
- Works different shift rotations given WNRYS's 24/7 operations; remains alert and oriented throughout entire shift.
- Prepares food for clients and operates cleaning and cooking equipment, as needed.
- Maintains agency compliance with federal, state and local laws.
- Represents WNRYS with dignity, integrity, and a spirit of cooperation in all relationships with the staff and public.

QUALIFICATIONS:

Education and Experience: *Successful candidates must have the qualifications below, or an equivalent combination of education, training, and experience.*

- High school diploma with at least two years' experience working with youth in a treatment setting; or.
- Bachelor's degree in behavioral health, social work, human services, psychology, or a related field.

Required Knowledge, Skills and Abilities:

- Knowledge of drug and alcohol treatment concepts.
- Knowledge of adolescent developmental stages.
- Knowledge of rules, policies, and regulations that apply to Youth Counselor's duties.
- Skill in clinical documentation.
- Skill in crisis prevention/intervention.
- Ability to relate to adolescents while maintaining appropriate boundaries.
- Ability to physically restrain disruptive clients.
- Ability to exercise discretion and make decisions within established parameters.
- Ability to use standard office equipment and software.

Certificates, Licenses, and Registrations:

Continued employment is contingent upon all required licenses and certificates being maintained in active status without suspension or revocation.

- First Aid and CPR
- Must pass extensive background check and Child Abuse and Neglect Screen
- Must be a minimum of 21 years of age
- Nevada Driver's License
- Crisis Prevention Intervention Certification
- Food Safety Essentials (food handler) Certification

PHYSICAL DEMANDS & WORKING ENVIRONMENT:

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Mobility to work in a typical office setting and use standard office equipment; stamina to stand and/or remain seated for extended periods of time (a minimum of eight (8) hours); strength to lift and carry up to 40 pounds; vision to read printed materials and a computer screen, hearing and speech to communicate in person or over the telephone; ability to stoop, bend, reach and lift objects above head; strength to physically restrain adolescent clients as needed.

Generally clean work environment with limited exposure to environmental conditions such as wind, heat, cold, dust, fumes, odors, or noise; periodic contact with upset and assaultive individuals; frequent interruptions of planned work activities by telephone calls, office visitors, and response to unplanned events.

EMPLOYEE ACKNOWLEDGEMENT:

I acknowledge that I have read the above job description and have received a copy for my records.

Printed Name: _____ Date: _____

Signature: _____ Date: _____